

Town of Tupper Lake Town Board Meeting
June 11, 2020 at 6:05 PM

Patricia Littlefield is inviting you to a scheduled Zoom meeting.

Topic: Regular Town of Tupper Lake Town Board Meeting

Time: Jun 11, 2020 06:00 PM Eastern Time

Join Zoom Meeting

<https://us02web.zoom.us/j/86814795103?pwd=L3hPWTK3QUxITkRFRUxaFhwOCtNUT09>

Meeting ID: 868 1479 5103

Password: 167214

Dial in number:

+1 929 205 6099 US (New York)

Meeting ID: 868 1479 5103

Password: 167214

Roll Call: Supervisor Patricia S. Littlefield
Councilman John Quinn
Councilman Michael Dechene
Councilwoman Mary Fontana -on Zoom
Councilwoman Tracy Luton

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press- on Zoom

Supervisor Littlefield called Regular Town Board meeting to order at 6:05 p.m. opening with the Pledge of Allegiance.

A moment of silence for former Town Board Member Mr. David Tomberlin, on behalf of the Town Board our condolence to the family, he will be missed.

1. Approve Emergency Orders:

Emergency Orders 12 through 15 set by Town Supervisor and Village Mayor regarding Corona Virus pandemic was approved, entering into Phase 3 tomorrow.

2. Approve Minutes:

Town Clerk provided a drafted copy of minutes dated May 21, 2020 for approval.

Motion to approve minutes as written for meeting dated May 21, 2020 was made by Councilman Quinn

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

3. Approve Abstract #6 of Audited Vouchers:

Town of Tupper Lake
Abstract #6 – June 11, 2020

Vouchers # 2020-0286 – 2020-0358

<u>Fund</u>	<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General	\$4,210.83	\$19,333.18	\$23,544.01
Highway		\$2,266.68	\$2,266.68
Highway Outside		\$2,763.28	\$2,763.28
Sewer #1		\$3,970.87	\$3,970.87
Sewer #5		\$2,956.60	\$2,956.60
Sewer #17		\$923.23	\$923.23
Sewer #17-1		\$7,003.24	\$7,003.24
Sewer #17-2		\$3,077.78	\$3,077.78
Sewer #23		\$3,494.45	\$3,494.45
Water #1		\$807.89	\$807.89
Water #3		\$353.37	\$353.37
Water #17		\$8,267.00	\$8,267.00
Moody Lighting		\$522.12	\$522.12
Total for Abstract	\$4,210.83	\$55,739.69	\$59,950.52

Motion to approve Abstract #6 of Audited Vouchers in the amount of \$59,950.52 as submitted was made by Councilman Quinn.

Seconded by Councilman Dechene

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

4. Approve Town Departments Monthly Reports:

Code Officer

Monthly Report
May 2020

8 Building Permits issued in May

1 Demolition Permits issued

3 Complaints filed

0 Fire calls

Completed 13 field inspections

May 2020 miles logged 38

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Recreational Director

Board Report Youth Activities
6/8/2020
Angie Snye

- Contacting short-term campsite visitors (phone, email, mail) to let them know we are not opening for normal business this season – canceling those reservations and issuing refunds where necessary
- Received permit to operate campground
 - Started moving full-season campers in to their sites
- Working with lifeguards to get paperwork completed for hiring
- Working with Waterfront Director to have proper protocol and procedure in place for beach opening
- Ordering and installing signs: Community Garden, Campground – NO Vacancy, Office Building
- Working on keeping website and Facebook updated with current information
- Working with Joanne Sparks at campground

Dog Control Officer

Town of Tupper Lake
Dog Control Report

For the Month of: March 2020

Date: 4-10-2020

Complaints Received	3
Complaints Answered	3
Dogs Captured	0
Dogs return to owner	0
Impound Fees Collected	0

Dogs turned over to DCO	0
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthanized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

DCO Wayne LaPierre

Report prepared by Wayne LaPierre, DCO

Town of Tupper Lake
Dog Control Report

For the Month of: April 2020

Date: 5-7-2020

Complaints Received	4
Complaints Answered	4
Dogs Captured	0
Dogs return to owner	0
Impound Fees Collected	0
Dogs turned over to DCO	0
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthanized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

DCO Wayne LaPierre

Report prepared by Wayne LaPierre, DCO

Town of Tupper Lake
Dog Control Report

For the Month of: May

Date: 6-6-220

Complaints Received	6
Complaints Answered	6
Dogs Captured	1
Dogs return to owner	1
Impound Fees Collected	0
Dogs turned over to DCO	0
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthanized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

DCO Wayne LaPierre

Report prepared by Wayne LaPierre, DCO

Highway Department

Town of Tupper Lake Highway Department
William Dechene
Highway Superintendent

Monthly report May 12-June 8, 2020

- Hauled bank run sand from Gale Sand Pit to the garage for stock pile.
- Finished raking and cleaning up the beach.
- Re-routed water lines at the food pantry (Due to broken line under the cement floor).
- Ryan fixed several small water leaks at the beach campground.
- Painted wings and one- way plows on units 56 & 66
- Took plow, wing and sander off of unit 60 and got it ready for summer use.
- Cold patched pot holes as needed.
- Weekly dump run for the Town Hall & Maddox Hall.
- Mowing the Town Hall and Maddox Hall weekly.
- 2 guys chipped brush at the Country Club for one day.
- Moved 2 coolers at the Country Club.
- Hauled 94.42 tons of cob rock from Tahawus mine to the garage for stock pile for future use.
- Replaced (1) 18" driveway culvert at 124 Underwood Road and cleaned approx. 300' of ditch in the area of 124 Underwood Road.

Fuel and gas records per other logs.

Motion to approve Town Departments Monthly Reports as submitted was made by Councilwoman Luton

Seconded by Councilman Quinn

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

5. Committee Reports:

Councilman Dechene reported the Tupper Lake Golf Club purchased 20 new Golf Carts. The Board of Directors is asking Town Board for permission to build a patio about a 20' x 32' off the front of restaurant out of paving stone at no expense to the Town.

***Councilman Dechene made a motion to approve the Board of Director of the Tupper Lake Golf Course to build a 20' x 32' maybe bigger patio out of paving stone in front of restaurant.

***Seconded by Councilman Quinn

All Town Board Members voted AYE 5/0 Littlefield, Dechene, Quinn, Fontana, Luton

Councilman Quinn reported grant application for Broadband has been submitted. Cross Country Ski Trail is being used for walking and mountain biking. Attended Zoom meeting, discuss GIS Mapping, and water quality, need water from Little Simond until 3rd tank is drilled.

6. Update on Little Wolf Beach/Campground:

Supervisor Littlefield stated we have 28 seasonal campers, 6 or 7 of that 28 will not be camping this year, have 19 on the wait list to become a seasonal, Supervisor Littlefield recommends going to wait list and offer these 6 or 7 sites to them just for this year, they have to stay until Labor Day, an agreement will have to be signed. Rate will be established on number of weeks left to season. All reservation for June, July and August have been canceled and refunds given if needed.

Supervisor Littlefield and Recreation Director Angie Snye meet with Water Front Director Chris Savage. Little Wolf Beach will open on June 26th 2020, with safety measures in place. Public Restrooms will have to be cleaned at least 3 times a day, will do more. Commend Chris for the nice job researching and managing all the safety measures that have to be in place. Will be hiring 7 lifeguards, names and hourly rate will be approved at next meeting.

7. Resolution entering into agreement with DANC

For GIS Mapping Project:

Resolution #14
Town of Tupper Lake

**Resolution in support of a 2020 Local Government Efficiency Grant
Application for a North Country Regional Shared
Geographic Information System Project**

WHEREAS, the Town of Tupper Lake (Town) entered into an agreement with the Development Authority of the North Country (Authority) in 2018 to join the Authority's regional shared services Geographic Information Services (GIS) platform for its municipal-owned infrastructure data, and

WHEREAS, the Town will act as the lead applicant for a shared services project involving multiple local governments in the North Country to develop GIS datasets for municipally owned assets, including water, wastewater, electric, highway, public works, and cemeteries, and

WHEREAS, the Town and partners will submit an application to the Department of State Local Government Efficiency (LGe) Implementation Grant Program, anticipated to be part of the 2020 Consolidated Funding Application, and

WHEREAS, the Town understands that they will be required to contribute a 10% match for the Town's portion of the overall project budget, up to \$1,000, and the Town understands that the participating municipalities will also contribute a 10% match for their portions of the project budget to the Town.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Tupper Lake authorizes the Town to participate as the lead applicant as required for the LGe grant application to be filed with the NYS Department of State, and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to execute all financial and/or administrative processes relating to the implementation of the grant program project as lead applicant, including entering into an agreement with the Development Authority of the North Country to implement the project, and

BE IT FURTHER RESOLVED, that the Town will provide the required documentation and the support of its staff (as necessary) to the Development Authority of the North Country in performance of the North Country Regional Shared GIS Implementation Project.

Date: June 11, 2020

Motion: Councilman Quinn

Seconded: Councilman Dechene

Action: Carried 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

8. Approve Advertising for bids on
70 Face Cords Hardwood:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 70 face cords of hardwood firewood, 18 inches long, split and delivered to the Highway Garage at 3 Pine Street, Tupper Lake NY 12986

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:00 p.m. July 6, 2020**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **"70 face cords of hardwood firewood 18 inches long"**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

Motion to advertise for bids for 70 face cords of hardwood, delivered, with bid opening date of July 6, 2020 at 12:00 p.m. was made by Councilman Quinn

Seconded by Councilwoman Luton
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

9. Approve Advertising for bids for
Crusher Run:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake is accepting **sealed bid proposals** for 3,500-ton, item #4, 1 ½" minus crusher run, has to meet state specs, 1,500 ton delivered to Gull Pond road and 2,000 ton delivered to Town Highway Garage, 3 Pine Street, Tupper Lake, New York.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:05 p.m. July 6, 2020**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **"3,500-ton item #4, 1 ½" minus crusher run"**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

Motion to approve advertising for bids on 3,500-ton crusher run as listed, with bid opening date of July 6, 2020 at 12:05 p.m. was made by Councilman Quinn

Seconded by Councilwoman Luton
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

10. Approve Mowing Contract with
Franklin County Highway:

**MOWING CONTRACT WITH MUNICIPALITY
Resolution #15/2020**

This contract made the 11th day of June 2020 by and between the Town of Tupper Lake hereinafter called the "Town" and Franklin County Highway Department, hereinafter called the "County".

ARTICLE 1 – SCOPE OF WORK

The Town shall furnish all of the equipment and perform all of the work described in the Project Specifications attached.

ARTICLE 2 – TIME OF COMPLETION

The work to be performed under this contract shall be the first mowing should be completed by July 1, 2020 with the second mowing to be completed by September 15, 2020.

ARTICLE 3 – THE CONTRACT SUM

The County shall pay the Town for performance of the Contract in current funds at the rate of \$100.00 per mile for each mowing with a total of \$200.00 per mile/per season, 2.23 miles equaling four hundred forty-six dollars (\$446.00) upon completion of the work and submission of a properly certified invoice.

Upon receipt of notice that the work is ready for final inspection and acceptance, the County will promptly make such inspection, and when it finds the work acceptable under the contract and the contract fully performed, it shall promptly approve payment for the entire amount due the Town.

The making and acceptance of the final payment shall constitute a waiver of all claims by the County, except those arising from unsettled liens, from faulty work appearing after payment or from requirements of the specifications, and of all claims by the Town except those previously made and still unsettled.

ARTICLE 4 – CONTRACT DOCUMENTS

The Project Specifications together with this agreement form the contract and they are as fully a part of the contract as if hereto or herein repeated.

IN WITNESS THEREOF, the parties hereto have executed this Agreement, the day and year first above written.

Date: June 11, 2020

Motion: Councilman Quinn

Seconded: Councilwoman Fontana

Action: Carried 5/0 Littlefield, Quinn, Dechene, Fontana, Luton



Town of Tupper Lake

Laurie J Fuller

Laurie J Fuller- Town Clerk RM

11. Approve Use of Town Facilities Application For Bass Fishing Tournament:

Mr. Eric Tessmer has filled out an application for Use of Town Facilities, requesting use of boat launch site at the Rod & Gun Club for a Bass Fishing Tournament July 11, 2020, along with application is certificate of insurance and COVID-19 safety plan.

Councilman Quinn made a motion to approve Mr. Tessmer application for use of the boat launch site at the Rod & Gun Club on July 11, 2020 for a Bass Fishing Tournament.

Seconded by Councilman Dechene

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

12. Discussion on July 4th Fireworks:

Town Board Members discussed the July 4th Fireworks at last Month's meeting, voting on not contributing to the event this year, feel it is not quite safe yet and no safety plan has yet been put in place maybe at a later date. Village Board has asked the Town Board to reconsider. Councilwoman Luton feels the Town Board should reconsider contributing to the event.

13. Adjourn:

Motion to adjourn at 7:25 p.m. was made by Councilman Quinn

Seconded by Councilman Dechene

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller – Town Clerk RMC